INVOICE

Electrical Contractor Invoice

YOUR BUSINESS NAME

Street address

City, State ZIP

Phone

Email

Website / license #

Invoice #

Invoice date

Due date

Payment terms

BILL TO

Customer name

Billing address

City, State ZIP

Phone

Email

Customer / account #

JOB DETAILS

Service address	Work order #	License #	Permit #
Panel / circuits worked on	Inspection date		

Description	Qty	Unit	Rate	Amount
Service call fee		each		
Labor: electrician		hr		
Labor: apprentice / helper		hr		
Materials: wire, breakers, boxes, devices		lot		
Fixtures / devices supplied		each		
Permit and inspection fee		each		

PAYMENT METHODS ACCEPTED

- ☐ Cash
- ☐ Check
- ☐ Card
- ☐ Bank transfer (ACH)
- ☐ Zelle
- ☐ Venmo
- ☐ Other

Pay to / payment details

Subtotal	
Discount	
Tax rate (%)	
Tax	
Total	
Paid / deposit	
Balance due	

TERMS & NOTES

Due within 14 days. Work performed to code; permit and inspection as listed.

WORK PERFORMED

Work completed and approved by

Date

Thank you for your business.

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