INVOICE

Handyman Invoice

YOUR BUSINESS NAME

Street address

City, State ZIP

Phone

Email

Website / license #

Invoice #

Invoice date

Due date

Payment terms

BILL TO

Customer name

Billing address

City, State ZIP

Phone

Email

Customer / account #

JOB DETAILS

Job address	Job / work order #	Date(s) of work	Estimate #

Description	Qty	Unit	Rate	Amount
Labor		hr		
Minimum service charge / trip charge		each		
Materials (receipts available)		lot		
Fixture install: fan, faucet, light		each		
Drywall patch and paint		each		
Haul-away / disposal		load		

PAYMENT METHODS ACCEPTED

- ☐ Cash
- ☐ Check
- ☐ Card
- ☐ Bank transfer (ACH)
- ☐ Zelle
- ☐ Venmo
- ☐ Other

Pay to / payment details

Subtotal	
Discount	
Tax rate (%)	
Tax	
Total	
Paid / deposit	
Balance due	

TERMS & NOTES

Due on completion. Materials billed at cost plus the handling noted above.

TASKS COMPLETED

Work completed and approved by

Date

Thank you for your business.

Made with Daily Invoice Maker — donlinestore.com